

Steering Committee Meeting
June 26, 2017
ACEP Headquarters
Irving, TX

Minutes

Speaker James Cusick, MD, FACEP, called to order a regular meeting of the Steering Committee of the Council of the American College of Emergency Physicians at 8:00 am Central time on Monday, June 26, 2017, at the ACEP headquarters in Irving, TX.

Steering Committee members present for all or portions of the meeting were: David Barry, MD, FACEP; Douglas Char, MD, FACEP; James Cusick, MD, FACEP, speaker; Kathleen Clem, MD, FACEP; Alison Haddock, MD, FACEP; Jonathan Heidt, MD, FACEP; Chadd Kraus, DO, FACEP; Aisha Liferidge, MD, FACEP; Michael McCrea, MD, FACEP; John McManus, MD, FACEP, vice speaker; Tony Salazar, MD, FACEP; Annalise Sorrentino, MD, FACEP; Jennifer Stankus, MD, JD, FACEP; and Anne Zink, MD, FACEP.

Other members and guests present for all or portions of the meeting were: Marco Coppola, DO, FACEP; Vidor Friedman, MD, FACEP, secretary-treasurer; Andrea Green, MD, FACEP; Tiffany Jackson, MD; Christopher Kang, MD, FACEP; Jay Kaplan, MD, FACEP, immediate past president; Kevin Klauer, DO, FACEP; Rebecca Parker, MD, FACEP, president; and John Rogers, MD, FACEP, chair of the Board.

Staff present for all or portions of the meeting were: Tom Bedford; Mary Ellen Fletcher, CPC, CEDC; Pawan Goyal, MD; Bill Malcolm; Margaret Montgomery, RN; Sonja Montgomery, CAE; Loren Rives, MNA; Sandra Schneider, MD, FACEP; Gene Scruggs; Julie Wassom; Dean Wilkerson, JD, MBA, CAE; and Carole Wollard.

Minutes

The minutes of the January 18, 2017, Steering Committee meeting were approved as written.

Officer and Staff Reports
Speaker

Dr. Cusick submitted a written activity report. He thanked the Steering Committee subcommittees for their work and announced the 2017 Council awards recipients:

Council Meritorious Service Award – Kelly Gray-Eurom, MD, MMM, FACEP
Council Teamwork Award – Government Services Chapter
Council Horizon Award – Laura Medford-Davis, MD,
Council Curmudgeon Award – Pamela Bensen, MD, FACEP

Dr. Cusick announced the 2017 candidates.

President-Elect:	Vidor Friedman, MD, FACEP (FL) Hans House, MD, FACEP (IA) William Jaquis, MD, FACEP (MD) John Rogers, MD, FACEP (GA)
Speaker	John G. McManus, Jr., MD, FACEP (GS) – unopposed
Vice Speaker	Sabina Braithwaite, MD, FACEP (MO) Andrea Green, MD, FACEP (TX) Gary Katz, MD, FACEP (OH)

Board of Directors: Stephen Anderson, MD, FACEP (incumbent – WA)
Kathleen Clem, MD, FACEP (FL)
Carrie de Moor, MD, FACEP (declared floor candidate, Freestanding Emergency
Centers Section)
J.T. Finnell, MD, FACEP (IN)
Alison Haddock, MD, FACEP (TX)
Jon Mark Hirshon, MD, FACEP (incumbent – MD)
Aisha Liferidge, MD, FACEP (MD)
Virgil Smaltz, MD, FACEP (NY)

Vice Speaker

Dr. McManus submitted a written activity report. He reminded everyone that 2018 Council committee interest is open and encouraged everyone to submit their interests by the deadline.

President

Dr. Parker reported on her recent trip to Washington, DC, to meet with members of Congress to discuss protection of emergency medicine in the revised health care bill, the fundraiser she attended for House Speaker Paul Ryan, and the annual American Medical Association (AMA) House of Delegates meeting. The AMA adopted several resolutions that were favorable to emergency medicine and ACEP will have eight delegates to the AMA next year instead of six. She also reported on ACEP's meetings with other medical specialty organizations and discussions with the American Board of Emergency Medicine about maintenance of certification.

Executive Director

Mr. Wilkerson reported on ACEP's membership increasing above 37,000; record registration for *ACEP16* and the Leadership & Advocacy Conference; growing participation in the Clinical Emergency Data Registry; readership ratings for *ACEP Now*; and recent ACEP staff retirements. He announced that the new Associate Executive Director for Public Affairs was hired and will attend the June Board of Directors meeting.

Immediate Past President

Dr. Kaplan reported on his attendance at the recent Action Collaborative on Physician Resilience meeting and the Hospital Flow Conference hosted by ACEP.

Annual Meeting Subcommittee

Dr. Clem presented the subcommittee's report on their assigned objectives. The subcommittee reviewed the format and topics from previous Town Hall meetings and provided a list of proposed topics for the 2017 Town Hall meeting. The subcommittee did not recommend any changes to the format of the Town Hall meeting. There was consensus for the Town Hall meeting to focus on a single topic and presenting various aspects of the issue by high-level speakers/content experts and include time for Q & A. The Council officers will make the final determination about the format, topic, and speakers this summer

The subcommittee reviewed the Board's actions on 2014-2016 resolutions and concurred that the actions taken are consistent with the Council's expectations. The Actions on Resolutions reports will be updated this summer to reflect additional activity that may have occurred since January 2017. The updated reports will be provided to the 2017 Council and posted in the Council section of the ACEP Website. The subcommittee recommended that the Council speaker highlight some of the actions on the prior year's resolutions during his report to the Council. A new database for actions on past resolutions that members can access through the ACEP Website has been developed. Staff are working on uploading the resolutions, which will take considerable time to include all resolutions since 1972. It is expected to be available to members and staff by spring 2018.

The subcommittee concurred that certain demographic questions should be asked every year to analyze demographic changes within the Council and that the survey should be brief with a maximum of 10 questions. The

subcommittee will provide additional input for the 2017 questions over the summer for review and approval by the Council officers.

The Steering Committee also reviewed the draft 2017 Council Meeting agenda. There was consensus to extend the Candidate Forum, and the Council meeting, by 30 minutes to accommodate the additional number of candidates. Dr. Cusick reminded everyone that the President's Awards Gala will occur on Saturday, October 28, following the Council meeting, starting at 8:00 pm.

New Council Award

Dr. Liferidge presented a recommendation to develop a new "Council Champion Award in Diversity and Inclusion." The purpose of the award is to recognize "an active Council participant, a group of councillors, or a component body that has demonstrated a sustained commitment to diversity and inclusion through service, programmatic activities, professional development, and other contributions that support and enhance opportunities for individuals of diverse backgrounds." Comments were provided to further refine the criteria to focus on service to the Council.

It was moved THAT THE STEERING COMMITTEE APPROVE ESTABLISHING THE NEW "COUNCIL CHAMPION AWARD IN DIVERSITY AND INCLUSION" WITH IMPLEMENTATION TO OCCUR IN 2018. The motion was adopted.

Bylaws & Council Standing Rules Subcommittee

Dr. Heidt presented the subcommittee's report on their assigned objectives. The Steering Committee determined at their January 18 meeting to not resubmit a resolution on unanimous consent for the 2017 Council meeting. However, a councillor from PA submitted a draft resolution on unanimous consent for the Steering Committee to consider sponsoring or cosponsoring. There was consensus against sponsoring or cosponsoring the resolution. There were concerns expressed regarding the requirement that all resolutions (except Bylaws) would be placed on the unanimous consent agenda and requires a second for extraction.

The Steering Committee reviewed the Bylaws amendment submitted by the Bylaws Committee to the Board of Directors for cosponsorship, "Chapter Bylaws Conformance Standards – Housekeeping Change. The Steering Committee did not have any concerns about this amendment.

Candidate Forum Subcommittee

Dr. Cusick reported that the majority of the subcommittee's objectives will be completed this summer and during the 2017 Council meeting. The subcommittee developed additional guidance regarding video development:

"Video submission by candidates is not mandatory. If the candidate chooses to submit a video, it must feature only the candidate without additional props. The filming should take place in a quiet, neutral setting (not walking through the ED or any other dramatic setting), a lapel or table mic should be used to provide for clear audio, and without any background music or graphics. A hospital or university audio visual department may be used to develop the video if the cost is nominal. The candidate must also provide a disclosure about the video production, including the cost, and how (personal cell phone or other video device, hospital or university audio visual services, etc.) and where the video was filmed."

It was moved THAT THE STEERING COMMITTEE APPROVE THE ADDITIONAL GUIDANCE FOR VIDEO DEVELOPMENT FOR INCLUSION IN THE CANDIDATE CAMPAIGN RULES, ITEM #7. The motion was adopted.

At the January meeting, the Steering Committee supported discontinuing the printed mailing of the candidate campaign flyers with other selected Council meeting materials. It was noted that the printed mailing of the candidate campaign flyers is referenced in the Candidate Campaign Rules, #6.

It was moved THAT THE CANDIDATE CAMPAIGN RULES, ITEM #6, BE APPROVED AS REVISED AND THAT ITEM #13.I. BE AMENDED TO REPLACE THE WORD “PRINTING” WITH THE WORD “FINALIZED.” The motion was adopted.

June Board Meeting Discussion on Several 2016 Resolutions

The Steering Committee reviewed recommendations submitted to the Board of Directors regarding actions on several 2016 resolutions:

- Amended Resolution 14(16) Development & Application of Dashboard Quality Clinical Data Related to the Management of Behavioral Health Patients in EDs
- Amended Resolution 25(16) Military Medics Integration into Civilian EMS
- Amended Resolution 26(16) Opposition of Exclusive Imaging Contracts Limiting
- Referred Resolution 10(16) Criminal Justice Reform – National Decriminalization of Possession of Small Amounts of Marijuana for Personal Use
- Referred Amended Resolution 12(16) Collaboration with Non-Medical Entities on Quality and Standards
- Referred Resolution 30(16) Treatment of Marijuana in the ED

The Steering Committee supported the recommendations proposed for each of these resolutions.

Next Meeting

The next meeting of the Council Steering Committee is scheduled for Thursday, October 26, 2017, at the Marriott Marquis Hotel in Washington, DC, 6:00 pm – 7:00 pm.

With no further business, the meeting was adjourned at 12:55 pm Central time on Monday, June 26, 2017.

Respectfully submitted,



Dean Wilkerson, JD, MBA, CAE
Council Secretary and Executive Director

Approved by,



James M. Cusick, MD, FACEP
Council Speaker and Chair